### HOW TO CREATE A FEP EVENT

1. Once a FEP Enrollment Record is created, user lands on the FEP Enrollment Details page. From here, select the drop down menu next to FEP Events and click "New"

FEP Enrollment FEP ENROLL - 0000367940			New Opportunity	Edit	New Lead	l
Related <b>Details</b>	N 2746 9 8 AMENTAL AN 2746 9 8 AME	FEP Events (0)			New	•
✓ Information						
Member Member Full Name	FEP Enrollment Start 5/30/2022 FEP Enrollment Reason Involuntary Enrollment End Date FEP Departure Reason					
✓ System Information						
Created By           Created By           FEP Enrollment Name           FEP ENROLL - 0000367940	Last Modified By					

## 2. Fill in as appropriate

	New Fl	EP Event	<b>A</b>
Section			
* FEP Enrollment FEP ENROLL - 0000367940 * PRT or BCA? Both	× ک س	Gender This field is calculated upon save	
Medical Waiver		<b>`</b>	
BCA Waived		Plank Waived Cardio Waived Push-ups Waived	
BCA Information			
BCA Participation Status Participant	5 ▼	BCA Start Date 5/30/2022	<u>ち</u>
BCA Result Fail This field is calculated upon save		Age at time of BCA O This field is calculated upon save	

#### Continue:

This field is calculated upon save		This field is calculated upon save	
itep 1			
Height in Inches 72.00 Weight in Pounds 160.00	ా ా ా	Rounded Height for Height/Weight O <i>This field is calculated upon save</i> Weight in Pounds Rounded O <i>This field is calculated upon save</i> BMI <i>This field is calculated upon save</i>	
'RT Information			
PRT Participation Status	5	PRT Start Date	5
Participant	•	5/30/2022	苗
FEP Event Standard	5	Age at time of PRT	
Standard	•	0 This field is calculated upon save	

Plank			*
Plank Minutes	5	Plank Points	
2		Plank Performance	
Plank Seconds	C		
Push-Ups			
Push-Up	5	Push-Up Points	
60		Push-Up Performance	
		·	
Cardio			
Curdio			
Cardio Exercise RUN/WALK	•	Cardio Points	I
Cardio Minutes	5	Cardio Performance	I
12			
Cardio Seconds	5		
Final PRT Outcome			
0	Cancel	Save & New Save	

Continuing filling in as appropriate and click "Save":

3. FEP Event created.

# HOW TO EDIT A FEP EVENT

## 1. From the FEP Event Details page, click on "Edit"

FEP Event FEP-00248192		Edit Delete
Details	N ZIN 94 NII ALAN ZIN 94 NII	
✓ FEP Event Information		
∨ Section		
FEP Enrollment FEP ENROLL - 0000367940 PRT or BCA? Path	Gender F	
✓ Medical Waiver		

2. Edit as appropriate and click "Save":

	Edit FEP-0	00248192	
Section			
FEP Enrollment FEP ENROLL - 0000367940 * PRT or BCA? Both	•	Gender F This field is calculated upon save	
Medical Waiver			
BCA Waived		Plank Waived Cardio Waived Push-ups Waived	
BCA Information			
BCA Participation Status Participant	•	BCA Start Date 5/30/2022	÷
BCA Result Fail This field is calculated upon save		Age at time of BCA 30 This field is calculated upon save	
Step 1			
	Cancel Sav	e & New Save	

3. Update FEP Event saved.